

ROLE DESCRIPTION

Job Title:	Engineering Site Supervisor		
Department:	Operations		
Location:	ALE South Africa	Travel Required:	Yes – National & International
Reporting to:	Project Based (Operational Supervisor)	Travel frequency/duration	Site Work
Contract/Permanent:	Contract / Permanent	Hours per week	55 (To a max of 65 hours)

ROLE DESCRIPTION

THE GLOBAL COMPANY:

ALE is a leading provider of heavy lifting and transportation solutions to a wide variety of industry sectors worldwide, ranging from power generation to ports, from renewables to oil and gas, and from civil engineering to mining. We work with clients both onshore and offshore, and in many other challenging environments from high altitude, to desert and even arctic conditions. Our expertise lies in all aspects of heavy lifting and transportation, including specialised cranes, transporters, hydraulic equipment, and barges. The unique nature of our work means that we rely on highly skilled operators and engineers to work on our projects in a safety critical environment.

IN SOUTH AFRICA OUR VISION IS:

To be the industry leader in Africa, delivering projects exceeding stake holder expectations by accepting nothing less than excellence, based on a foundation of ethics, pride, teamwork and an enabling environment where talented people can excel!

ROLE PURPOSE:

ALE is the abbreviation for “Abnormal Load Engineering”. Our engineers are at the heart of our business, and are critical to our continued success.

As an Engineering Site Supervisor in ALE SA you will be tasked to do project planning and report back to the Project Manager frequently. Supervise your team, and deal with the any HR issues when they arise. Communication is key in the position, and it will also require to talk to clients. You will also be required to make sure that your team fulfills ALE’s HSQE requirements. You will spend most of your time on site, traveling as and how the projects require.

If you’re looking for a role that provides variety, then look no further.



KEY RESPONSIBILITIES:

- **HSQE**
 - Conduct HSQE audits
 - HSQE Project Audits
 - Ensure all equipment (Rigging, vehicles etc.) are inspected and tested, ready to use with the needed certificates available.
 - Ensure that team stays within the legal amount of overtime.
 - Capture HSQE observations
 - Keep his team safe, and adhering to the safety rules.
 - Able to create a project specific risk assessment.
 - Ensure your team is aware of the execution method to follow (Method Statements)
 - Ensure your team is aware of the risk involved with the work they are executing (Risk Assessments)
- **PLANNING**
 - Be one step ahead of the operations. (By the end of the day, you need to know what must happen the next day, and who will do it with what equipment)
 - Toolbox talk ready for next day & DSTI's
 - Monitoring and plan overtime to ensure the work for the week can be completed.
- **REPORTING**
 - Complete a record of daily events, and send it to the PM / Client
 - Give feedback on the suitability of engineering documents
 - Ensure that the Method of Change procedure is followed correctly & records are kept & sent to the correct people.
 - Give feedback to the PM / relevant party if there is a change to the original project plan.
 - Report any equipment which were damaged / stolen on the project.
- **HR**
 - Review and sign-off of timesheets
 - Sort out payroll issues with in his team
 - Discipline his team when needed
- **SUPERVISION:**
 - Oversee all operational work, including but not limited to;
 - Transport activities
 - Rigging activities
 - Gantry activities
 - Jacking activities
 - Skidding activities
 - Crane activities

RELATIONSHIPS / STAKEHOLDERS:

- Engineering Team – Project Engineers
- Project Team – Project Managers
- Operations Team – Operations Manager and other Supervisors
- Sales Team – Account Managers
- HSQE Team – HSQE Manager and HSQE Advisor
- Clients
- Sub-contractors
- ALE Colleagues



PERSON SPECIFICATION	
QUALIFICATIONS / KNOWLEDGE - ESSENTIAL	<ul style="list-style-type: none"> • Diploma (or higher) in Mechanical / Megatronic / Civil or Structural Engineering
QUALIFICATIONS / KNOWLEDGE – DESIREABLE	<ul style="list-style-type: none"> • Legal Liability Training • Incident Investigation • Risk Assessment Training • First Aid Training • Fire Fighting Training • Route Cause Analysis Technique
EXPERIENCE - ESSENTIAL	<ul style="list-style-type: none"> • n/a
EXPERIENCE - DESIREABLE	<ul style="list-style-type: none"> • Relevant experience in a similar industry • Travel, with extended periods abroad
SKILLS - ESSENTIAL	<ul style="list-style-type: none"> • Intermediate Excel/Word/PowerPoint/Outlook • Report Writing
SKILLS – DESIREABLE	<ul style="list-style-type: none"> • Rigging training • Experience of hydraulics • Equipment licenses (Forklift, truck, crane...) • Clear understanding of the relevant equipment and its use
PERSONAL ATTRIBUTES - ESSENTIAL	<ul style="list-style-type: none"> • Positive Person • High level of self-motivation (Proactive) • Good communicator – written and verbal • Good people skills • Team leader <ul style="list-style-type: none"> ○ Able to manage people ○ Able to work as part of a team and individually ○ Able to discipline and resolve conflict. ○ Able to work under and handle pressure • Ability to work under pressure. • Able and willing to learn new techniques and procedures • Come up with logical solutions to problems • Quality and detail focus • Organized (Accurate document numbering and filing) • Able to work under and handle pressure
PERSONAL ATTRIBUTES - DESIREABLE	<ul style="list-style-type: none"> • Clear concise communicator – written and verbal • Able to adapt communication style to suit audience • Effective planner
OTHER REQUIREMENTS - ESSENTIAL	<ul style="list-style-type: none"> • Willing to travel and work within and outside South Africa for extended periods • Current and valid driver's license • Current and valid passport, no restrictions
OTHER REQUIREMENTS - DESIREABLE	<ul style="list-style-type: none"> • Willing to relocate internationally • International driving license

To apply:

For more information and to submit your application, please go to <http://jobsearch.ale-heavylift.com/> or visit www.ale-heavylift.com/careers

